



KALAYAAN

justice for migrant domestic workers

Volunteer Role Description

Advocacy Support Volunteer

Position:	Advocacy Support
Commitment:	6 months availability on an 'ad hoc' basis
Start Date:	Next training – Friday 8 May 09 10am-2pm

Task & Duties:

Assist a MDW to report a passport as stolen to the police
Accompany a MDW to their embassy help advocate on their behalf
Assist a MDW to find new accommodation
Assist a MDW to register with a GP
Accompany them to a lawyer/other agency

Qualifications, Skills & Experience:

Ability to advocate in a non-confrontational manner
Experience working with vulnerable individuals is helpful
Excellent and sensitive communication skills
Ability to speak community languages is helpful

Training provided:

Introduction to Kalayaan's mission & work
Half day training on the issues affecting Kalayaan clients, their immigration status and how volunteers can support these clients

Supervision:

Ad hoc email and telephone contact, volunteers are encouraged to call or arrange a meeting with the supervisor if they have any issues they wish to discuss
Kalayaan would like to assure volunteers that although no office presence is required for this role, it is one of the most valuable ways in which volunteers can support Kalayaan.

Volunteer Expenses:

Kalayaan can reimburse public transport expenses within London incurred in the course of the volunteer role. Receipts are required.

Limitations of post:

Volunteers should not give advice beyond their training. Volunteers must not give any kind of immigration advice.

Notice period agreed: 2 weeks

St. Francis Centre, 13 Hippodrome Place, LONDON, W11 4SF
t: + 44 (0)20 7243 2942 f: +44 (0)20 7792 3060 email: info@Kalayaan.org.uk

www.kalayaan.org.uk

Registered Charity No: 1103847