



# KALAYAAN

justice for migrant domestic workers

## Volunteer Role Description

Advocacy Support Volunteer

<b>Position:</b>	<b>Advocacy Support</b>
<b>Commitment:</b>	<b>6 months availability on an 'ad hoc' basis</b>
<b>Start Date:</b>	<b>Next training – Friday 8 May 09 10am-2pm</b>

### Task & Duties:

Assist a MDW to report a passport as stolen to the police  
Accompany a MDW to their embassy help advocate on their behalf  
Assist a MDW to find new accommodation  
Assist a MDW to register with a GP  
Accompany them to a lawyer/other agency

### Qualifications, Skills & Experience:

Ability to advocate in a non-confrontational manner  
Experience working with vulnerable individuals is helpful  
Excellent and sensitive communication skills  
Ability to speak community languages is helpful

### Training provided:

Introduction to Kalayaan's mission & work  
Half day training on the issues affecting Kalayaan clients, their immigration status and how volunteers can support these clients

### Supervision:

Ad hoc email and telephone contact, volunteers are encouraged to call or arrange a meeting with the supervisor if they have any issues they wish to discuss  
Kalayaan would like to assure volunteers that although no office presence is required for this role, it is one of the most valuable ways in which volunteers can support Kalayaan.

### Volunteer Expenses:

Kalayaan can reimburse public transport expenses within London incurred in the course of the volunteer role. Receipts are required.

### Limitations of post:

Volunteers should not give advice beyond their training. Volunteers must not give any kind of immigration advice.

**Notice period agreed: 2 weeks**

St. Francis Centre, 13 Hippodrome Place, LONDON, W11 4SF  
t: + 44 (0)20 7243 2942 f: +44 (0)20 7792 3060 email: [info@Kalayaan.org.uk](mailto:info@Kalayaan.org.uk)

[www.kalayaan.org.uk](http://www.kalayaan.org.uk)

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